

Evaluating Workplace Education Programs: SKILL GAINS

Which basic skills did your **employees gain**
in your workplace education program(s)?
(Please check all that apply)

Organization:

Program(s) Name:

WORKPLACE BASIC SKILL GAINS	Skill Gains?	Measured Results?
	✓ = Yes	✓ = Yes
• Stronger understanding and ability to use <i>prose</i> (such as reports, letters, computer and equipment manuals).		
• Improved understanding and ability to use <i>documents</i> (such as safety instructions, assembly directions, maps)		
• Increased understanding of and ability to use <i>numbers</i> by themselves or in charts and tables.		
• Better ability to communicate using English		
• Improved ability to listen to understand, learn and apply information and analysis		
• Improved capacity to think critically and act logically to evaluate situations, solve problems, and make decisions		
• Greater willingness and ability to learn for life		
• More positive attitude toward change		
• Heightened understanding and willingness to work within the group's culture		
• Better ability to build and work in teams		
• Improved ability to use computers and other technology, instruments, and tools and information systems effectively		
• Other (please specify)		